
Upper Arlington Alumni Association Association Mission and Board Member Expectations

Serving as a Board Member requires commitment, engagement, and dedication to the stewardship and mission of the Upper Arlington Alumni Association (UAAA).

Mission of the UAAA

The purpose of the Association is:

1. A unifying force that develops and facilitates organized communication between the Upper Arlington City School District (the "School District"), its alumni, former faculty and the community.
2. To promote the tradition, pride and reputation of excellence of the School District, its students, faculty and alumni through communication mechanisms; social, education and cultural opportunities; and other programs.
3. Collectively, the goal of the above is to develop a spirit of giving that facilitates the fundraising efforts of the Education Foundation, the School District and any other fundraising that benefits the School District, its students or faculty.

Board and Officer Terms

Per the UAAA By-Laws:

- A Board member will serve a three-year term, beginning January 1 following their election. No person shall be eligible to serve more than two consecutive terms as a Board member.
- Officers are elected each year for one-year terms.

Expectations

General

- Be a positive ambassador of the UAAA, cultivate relationships within the UA community, the school system and alumni everywhere, and share information about UAAA.
- Assume leadership roles in board activities consistent with individual skills and interests.
- Read and understand the UAAA By-Laws.
- Proactively recruit people to participate on committees and recruit high-quality nominees for future board positions.
- Exhibit integrity and maintain a professional decorum with respect to meeting conduct, confidentiality and collaboration on all UAAA work.
- Support the UA+Ed Executive Director and Assistant Executive Director.

Board Meetings

Board Meetings are held no less frequently than 4 times per year and will be announced as far in advance as possible.

- Agendas and any pertinent information will be sent out at least 7 days before the meeting.
- Board Members are expected to read this information and come to meetings prepared to participate.

The President may schedule additional Board meetings as required.

Committees

Committees are an essential function of the UAAA. Board Members are expected to serve on at least one (1) committee.

- Committees will meet regularly (in-person or by conference call) as determined by the committee chairs.
- Board Members are expected to attend all meetings of their committee(s) as well as actively serve the needs of the committee.

Events

Expectations for participation in the following events:

- The Alumni Open House, held during the 4th of July holiday: Board Members are expected to actively commit their time and talents in the planning and implementation of this event, including serving on subcommittees identified by the Open House Committee Chair.
- Board Members are expected to actively participate in any other event approved by the Board.
- It is recommended to attend UA+Ed sponsored events, including and especially the Golden Bear Bash.
- It is recommended to attend community events when it presents an opportunity to build relationships for the UAAA, such as the Taste of UA, State of the City, State of the Schools, etc.

Attendance expectations may be different for Board Members that do not live in the Columbus area.

The Upper Arlington Education Foundation

Board Members are expected to

- Financially support the UAAA or UA+Ed in a manner commensurate with one's ability.
- Be very familiar with UA+Ed's Mission, the funds they oversee and the value of their work.

Rights of Board Members

Board Members will have access to:

- Financial records & budgets
- All Meeting Minutes including full-board and committee meetings
- The UAAA By-Laws
- Open and available communication with the Board and UA+Ed staff.

Adopted February 13, 2019